



Turkey Brook Park
Gazebo Reservation Form
30 Flanders Road Budd Lake NJ 07828



Name: _____

Address: _____

Town: _____ Zip Code: _____

Email Address: _____ @ _____

Home Phone: _____ Cell Phone: _____

Turkey Brook Park Gazebo
Fee \$100 3 hour Block
Your reservation is NOT secured until payment and application has been received. A \$100 security deposit Check is required (this check will not be cashed unless there is damage to the facility.)
Please make checks payable to Mt Olive Recreation
Form with payment may be submitted via mail: Mt Olive Recreation PO BOX 450 Budd Lake NJ 07828

Gazebo Reservation Information

Date Requested: _____

Time (CIRCLE ONE) : 9:30am-12:30pm, 12:30pm-3:30pm, 3:30pm-6:30pm
(We suggest 2 hour party's with 1/2 hour before and after for set up and clean up)

Number of People Expected: _____

Type of Activity: (Please be specific) _____

(ie: Birthday Party, Rehearsal/wedding gathering, etc.)

Please be advised that there will likely be other park users present at the time of your reservation. Your use of the gazebo shall not exclude others from using the park.

I have read and understand the rules and regulations for use of the gazebo in Turkey Brook Park. I agree to assume all responsibility for my group's use of the facilities. I further understand that this permit is non-transferable to a person, group, or organization.

Signature: _____ Date: _____

OFFICE USE ONLY

PAYMENT METHOD: CASH _____ CHECK _____ CARD MC DV _____ RECEIPT # _____

Employee Authorization: _____ Date: _____

PARKING

Park in designated parking lots **ONLY**. The grass area near the gazebo or the splashpad pump shed are not public parking areas. Cars parked illegally will be ticketed.

Unloading and reloading

Bring a hand truck to roll your supplies from a designated parking lot (Soccer Lot or playground lot) to the gazebo and back.

Parking along the side of the loop road is a traffic hazard for pedestrians using the walking/running lane. The loop road through the park is **ONE WAY**. Do not back up the loop road to get to a parking lot, drive forward all the way around again to access parking.

Time

Gazebo reservations may include one of three (3) hour time slots: 9:30am-12:30pm, 12:30pm-3:30pm, 3:30pm-6:30pm. We suggest parties be 2 hrs long , leaving 1/2 hr before and after to clean up.

Park Usage

Customer reservations are not allowed on any Mount Olive Township event dates, i.e. 5K races, carnival. Reservations are limited to one a day, 3 hour maximum stay.

**Please be advised that there will likely be other park users present at the time of your event. Your use of the gazebo shall not exclude others from using the park.

Liability

The Township of Mount Olive will accept no liability for individuals, groups, or organizations using the Turkey Brook Park gazebo.

Security

The person whose signature appears on the permit must be at least 21 years of age and be physically present during the reservation time on the permit.

Designated Township of Mount Olive employees may spot check activities at the gazebo to insure park ordinances, regulations, and town policies are being met. Permit holder(s) must have the permit available to present to Town employee or law enforcement.

Alcohol

We do not allow alcoholic beverages in the park.

Music Entertainment

We do not allow amplified live music, DJ's, or unusually loud recorded music. Inflatable's, pony rides, etc. and tents are not allowed in the park.

Cleanup

All trash and recyclables must be disposed in the proper waste receptacles.

Decorations

Decorations shall be attached in ways that do not damage the gazebo and shall be completely removed following your event.

Use of confetti, glitter, rice, and candles is prohibited.

Damage to Gazebo/Park

Responsibility for any damage or extraordinary conditions on surrounding grounds beyond normal wear and tear resulting from the use of the Turkey Brook Park Gazebo must be assumed by the person whose signature appears on the permit.

Phone Numbers

Mount Olive Police Dispatch 973-691-0900 x7508

Restrooms

Public restrooms are located between Mount Playmore and Pirates cove, under the baseball tower, and by the main soccer fields. In additions there are port-a-johns around the park.

Electricity

There are outlets available for use on the power board located next to the gazebo.

Registration

Reservations are on a first come, first served basis.

Cancellation Policy

If notification is given five business days or more in advance of the reservation, a refund minus a \$10.00 cancellation fee will be mailed to the applicant within 4-8 weeks. IF notification is less than five business days, there will be no refund of the reservation fee.

Change in Reservation

If a request for a change to the reservation is made five business days or more in advance of the reservation, then a new application must be completed and a \$5.00 processing fee will charged. Weather or other conditions may require the town to cancel a reservation; at which time, applicant will be notified.

Gazebo Description

The gazebo is a 32' octagonal pavilion. There is enough seating for 30 under it.

I HAVE READ THE RULES FOR THE GAZEBO AT TURKEY BROOK PARK AND A GREE TO ABIDE BY THESE RULES FOR THE DURATION OF MY RESERVATION.

(Customer Signature)

(Date)